**YOUTH MINISTRY COORDINATOR**

**Job Description**

*STATUS*: Part-Time Position/Salaried/Approximately 20 hours/week.

*SUPERVISOR*: Pastor

 Personnel Committee and Church Council

*WORK WEEK*: Flexible, to accommodate both our scheduled special services, activities, events, as well as the applicant’s possible scheduling needs.

*MINIMUM QUALIFICATIONS*:

* Demonstrated ability to establish and maintain relationships with youth (ability to be supporting Confirmation and VBS)
* Completed (or open to complete) Youth and Family Ministry Certification Training

*PRIMARY GOAL*: Together with the pastor, to carry out a pastoral ministry that inspires young people to grow in their relationship with Christ and God’s people by engaging in efforts to carry out Faith Lutheran’s Vision: *Sharing God’s Word, Showing God’s Love, Serving God’s World.*

Key Area of Responsibility: **YOUTH MINISTRY**

*SUPPORTING GOAL*: To support opportunities for study, fellowship, and social events that involve

 junior and high school youth of Faith Lutheran Church and the surrounding area.

* Intentionally develops relationships with the youth of the congregation and community, in order to support and encourage them in their personal and spiritual lives.
* Participates in Bible studies and small groups for youth.
* Actively recruits adults to be engaged with the youth in small and large group settings.
* Shares resources for devotions and spiritual enrichment to those working with youth and families within the congregation.
* Serves as the resource person to the Board of Youth and Family Ministry as they seek to develop programs, implement fellowship and service events for, by, and with the youth of the congregation and community.
* Supports and participates at education, service, and recreation activities for the youth of Faith Lutheran Church.
* Works to cooperate in the intergenerational events with other church boards, especially the Board of Christian Education and the Board of Parish Fellowship.
* Maintains positive and affirming relationships with the children, youth, and families of Faith Lutheran Church.
* Encourages involvement for mission trips, Bible camps, youth gatherings, etc. for the youth, and works with the Hands on Mission Committee of the congregation to coordinate mission trips.

Key Area of Responsibility: **EDUCATION AND WORSHIP MINISTRY**

*SUPPORTING GOAL*: Together with the pastor, supports the congregation’s education ministry and

 Christian Education programming (i.e. VBS, confirmation, etc.)

* Support to the confirmation program.
* Participates in the annual confirmation camp with the pastor.
* Is available to help with Sunday School class for youth within the congregation
* Regularly attends worship
* Gives an occasional children’s sermon, as assigned by the pastor.

*SUPPORTING GOAL*: To appropriately and effectively carry out the position of Youth Ministry

 Coordinator.

* Maintains strict confidentiality regarding member information, contributions, and other personal matters.
* Demonstrates behavior consistent with the mission of Faith Lutheran Church and fosters a spirit of thoughtful, considerate cooperation with staff members.
* Attends relevant meetings with Pastor/assigned boards.
* Submits relevant material/announcements for the monthly newsletter and weekly bulletins.
* Makes electronic/telephone and personal contact with youth and family.
* Engages in relevant continuing education to enhance skills.

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